**City of Westwood Hills**

**City Council Meeting Minutes**

**June 14, 2021**

**Meeting #861**

The Westwood Hills City Council meeting on June 14, 2021, was held in the community room at Westwood City Hall.

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:00 p.m.

Present: Mayor Schwach, Michael Anfang, Ed Gogol, Rosemary Podrebarac, Ludwig Villasi, and Beth O’Bryan. City Attorney Jim Orr and City Treasurer Jim Martin were present.

Police Chief Greg O’Halloran was in attendance. No citizens were in attendance.

**Schwach asked to add item 10c, Noise Ordinance Waiver, to the agenda. Motion by Gogol to approve the agenda as amended. Second by Anfang. All aye. Motion approved.**

**Motion by Podrebarac to approve the Consent Agenda. Second by Anfang. All aye. Motion approved.**

Chief Greg O’Halloran announced his retirement to the Council and expressed his appreciation for his time as Chief of Police.

**Old Business:**

Budget Preliminary Draft - based on Budget Workshop

Council reviewed the draft of the 2022 budget which John Martin provided.

Budget Calendar

June 15, 2021 - County provides assessed valuation numbers and the revenue neutral rate.

July 20, 2021-Notify County clerk if we intend to have a revenue neutral hearing.

July 23, 2021 - Deadline to publish in the July 27, 2021, edition of The Legal Record.

August 9, 2021- Public budget hearing - Notice must be published 10 days prior to hearing.

**New Business:**

Waiver of City Noise Ordinance

McConnell and Associates requested they be allowed to work from 7 am to 8 pm for several days (Monday-Friday) to accommodate pouring of concrete. **Motion by Podrebarac to allow waiver of the City’s noise ordinance to extend the hours to allow construction noise to begin at 7 am and continue through 8 pm upon request by the contractor for concrete pouring and otherwise as determined necessary by the Mayor. Second by Gogol. All in favor. Motion carried.**

Ordinance to create ARPA (American Rescue Plan Act) Fund

Schwach discussed Ordinance No. 286 which would establish a Special Reserve Grant Fund. The City’s anticipated federal allocation of Coronavirus State and Local Fiscal Recovery Funds pursuant to the American Rescue Plan Act is estimated to be $59,318.28, with half of the money paid in July 2021 and the remaining half of the money paid in 2022. **Gogol moved to adopt Ordinance No. 286 to create an ARPA Fund. All in favor. Motion passed.**

Pride Month Proclamation

Schwach reported that June is National Pride Month, and the City received a request to proclaim June as Pride Month in Westwood Hills, KS.  **Anfang moved and Gogol seconded to affirm the proclamation. All in favor. Mayor Schwach read and then executed the proclamation.**

Workers Compensation Insurance Encumbrance

The City’s workers compensation insurance policy is due to be renewed. **Podrebarac moved and Gogol seconded to encumber $336.00 for the City’s workers compensation insurance policy for the next 12-month period. All in favor. Motion carried.**

Zoom Renewal Ratification

O’Bryan asked the Council to ratify the cost to renew Zoom for herself and Mayor Schwach for the next 12-month period. **Gogol moved and Anfang seconded to ratify the expense of $239.84 for a year of Zoom. All aye. Motion carried.**

Right-of-Way Ordinance (ROW)

Schwach reported that the City wishes to align itself with the City of Westwood regarding the insurance requirements and bond amounts for ROW projects and regarding the fees for issuing ROW permits. Ordinance No. 287 amends our current code requirements for the following:

Auto liability insurance and general liability with respect to work in the ROW

Performance and Maintenance bond for ROW work

Insurance for Contractors doing ROW work on the resident’s behalf.

A clarification to the language amending code section 5-716(d) was recommended during the discussion of the Ordinance.

**Podrebarac moved to adopt Ordinance #287, with the suggested revisions, amending Section 5-716(d). Gogol seconded. All in favor. Motion carried.**

**Greg O’Halloran Retirement Gift**

Mayor Schwach asked council to ratify purchase of a $100.00 gift card for a retirement gift for Chief O’Halloran. **Gogol moved and Anfang seconded that the Council ratify the purchase of the retirement gift for Chief O’Halloran in the amount of $100.00. All in favor. Motion carried.**

**Informational items – no action to be taken**

There were no items from Citizens in attendance.

The Garden Tour sponsored by the Westwood Hills Homes Association, the Westwood Hills Community Association, and the Westwood Hills Historic Foundation will take place on June 19, 2021.

HUD’s CDBG Program - Schwach described the CDBG program to those in attendance and explained that Westwood Hills participates through Johnson County’s program.

2021 Standard Traffic Ordinance and Uniform Public Offense Code Manuals- City Clerk O’Bryan polled the council and city attorney regarding who requests copies so that she may determine how many copies of each manual to order.

**Motion to adjourn by Gogol. Meeting adjourned at 8:07 p.m.**